

## TBCS Regular Board of Directors Meeting Minutes – 7/10/2013

Present: Tom Dixon, Dave (Doc) Dockery, Jack Marscher, Sam Richardson, Lynne Robertson, Howard T Smith and Chuck Vroman.

Absent: Rudy Crawford & Chuck Oppermann

Members/Others: 8 guests

### I. Open

- a. Approve Minutes of 6/12/2013 regular meeting -Yes= 7, No= 0.
- b. Membership Report:

Feb: 842 + 127 Associates = 969  
Mar: 813 + 120 Associates = 933  
April: 963 + 146 Associates = 1,109  
May: 906 + 135 Associates = 1,041  
June: 869 + 130 Associates = 999

- b. Treasurer's Report:

Feb: \$16,846  
Mar: \$16,926  
April: \$15,350  
May: \$14,384  
June: \$11,716

### II. Speakers

July: Howard Gray: Routers  
Future: June Hollister  
Bob Randall

### III. Old Business:

- a. Department reports:
  1. Resource Center – A/C has been repaired.
  2. Clinic – Slow.
  3. Computer Lab – No problem.
  4. Meeting Room – Howard Gray is preparing a description of the operation of the A/V system.
  5. Media Center – No problem.
- b. Communications & Publicity
  1. Bulletin – No problem.

2. Website – Sam Richardson announced that she was changing to WordPress.
3. Publicity – Jan Dixon will advertise upcoming events.

c. Educational Activities

1. SIG – No problem.
2. New Classes –Mike Eccles will teach Windows 8 9-11am on Fridays in August.

d. Open Task Items

1. Outstanding Password and Account Information – Chuck Vroman
2. Thank You letter to Best Buy – Chuck Vroman

IV. New Business:

1. Presentations to Public – Bob Randall will speak at several meetings and will give us an outline.
2. Prices for A/V work – Jack Marscher made and Lynne Robertson seconded a price list for drop-off services including a \$20 deposit to be paid at time of drop-off.
3. Free wellness lunch & learn – Chuck Vroman will contact them.
4. Tax preparation – Tom Dixon will check with Denise Mensa-Cohen about preparation of taxes.
5. Bulletin Editor – Chuck Vroman will do the Bulletin this week. Chuck Oppermann will be Editor after that.
6. Process Definitions – Each member should write up a document about the procedures that are done in connection to their positions.
7. Howard Gray will be the bookkeeper. Tom Dixon will return all financial records to the office forthwith.
8. Discussion about dissolution of club. We need to offer more classes.

V. Adjourned.

Respectfully submitted,

*Lynne Robertson* Secretary